



REQUEST TO PAY OFF SBA 504 LOAN

Loan Information	
Business Name:	
SBA Loan Number:	
Property Address:	
Pay Off Date*:	

*Prepayments on SBA-504 Loans can be made monthly during a specific prepayment window, which falls between the sixth business day and the third Thursday of each month.

Contact Information	
Name:	
Phone Number:	
Email Address:	
New Mailing Address if Moving from Property Address:	

Email this request to Servicing@cpcdc.com

Please note the following:

To avoid additional interest and fees, the optimal months to pay off your 504 loan will be the months prior to your semi-annual months listed in your **Prepayment Premium Schedule**. If you need help confirming your semi-annual date, please email Servicing@cpcdc.com.